

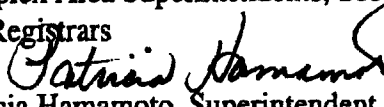


STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
P.O. BOX 2360  
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

August 26, 2005

TO: Complex Area Superintendents, Secondary and Community School Principals,  
and Registrars

FROM:   
Patricia Hamamoto, Superintendent

SUBJECT: CREDIT FOR CORRESPONDENCE SCHOOL COURSES, REGULATION  
4530.1

This is a reminder that "out-of-state school," as used in paragraph four under Regulation 4530.1, includes correspondence schools. The principal is responsible for evaluating each individual student's claim for credits for correspondence school courses. Credit may be granted only for those correspondence courses which:

- Address the Hawaii Content and Performance Standards appropriate to grade level and content area;
- Are comparable to those listed in the Department's Authorized Courses and Code Numbers (ACCN); and
- Are offered by schools accredited by national or regional accrediting agencies recognized by the U.S. Department of Education.

Full-time student enrollment in correspondence school courses does not constitute an acceptable exception to compulsory attendance unless Form OCISS 4140, *Exceptions to Compulsory Education*, is completed and approved.

High School principals and registrars are reminded that per Chapter 12 (§8-12-20), Hawaii Administrative Rules, "No course credits (Carnegie units) are granted for time spent being home-schooled." Per Chapter 12 (§8-12-21), "...A home-schooled child who wants to earn a high school diploma from the local public high school shall attend high school for a minimum of three full years and meet the credit requirements for graduation." Correspondence school credits

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earned while being home-schooled do not count toward Hawaii's high school diploma requirements.

Finally, enclosed is the latest copy of the **Directory of Accredited Institutions** published by the Distance Education and Training Council (DETC). Please contact the schools directly for further information. If you have any questions, please contact Joanne Swearingen, Administrator for Accreditation/School Improvement, at 735-8373.

PH:JS:jks

Enclosure

c: Assistant Superintendents  
Deputy Superintendent  
Superintendent's Branch Directors  
Public Charter Schools Program Office  
Office of Curriculum, Instruction and Student Support